



Mobile and Events Manager

Mountain Tap Brewery is currently accepting applications for a full-time hourly Mobile and Events Manager position beginning this summer.

Job Requirements:

- Must be able to work holidays and weekends as necessary.
- Must be able to lift at least 50 pounds.
- Exceptional attention to detail.
- Ability to effectively work both autonomously and with a team.
- Strong and professional written and verbal communication skills.
- Efficient time management skills.
- Experience with catering and food and beverage management.
- Ability to organize and execute multiple events per week.

Responsibilities:

Mountain Tap Mobile

- Overseeing booking, planning and operations of Mountain Tap Mobile events.
- Hiring and training of Mobile staff with assistance from GM and owners.
- Lifecycle management of all events – from first inquiry to post event follow up.
- Scheduling proper staffing levels for all events.
- Marketing and vetting opportunities for future catering and vending events.
- Direct supervision of Mobile Captain.
- On-site for events as necessary.
- Monitoring and managing budget, revenue, labor, and COGs with assistance from GM/owners.

Special Events

- Overseeing and assisting owners/GM with registration and operation of off-premise special events:
 - Winter WonderGrass
 - Reds, Whites & Brews Festival
 - Tour de Steamboat Athlete Party
 - OktoberWest Stroll and Event
 - Winter Expo
 - Other events as needed

On-Site Events

- Booking, planning and overseeing operation of on-premise private and public events:
 - Private and semi-private events – from inquiry to post event follow up
 - Token Tuesday program
 - Colorado Craft Beer Week promotions
 - Specialty beer release parties, tappings and beer dinners.
 - Bike Festival events
 - October/November/December slow season events
 - Yampa Valley Gives Day
 - Fulfilling donation requests under direction of management.

Pub Leadership

- Serve as manager on duty at Mountain Tap Brewery for 1 to 2 shifts per week or as needed

Compensation:

- Hourly pay DOE.
- Complimentary shift meal and shift beer (for legal drinking age employees).
- Food, beer, merchandise discounts and other employee benefits.
- Mountain Tap Brewery uniform.

SEND RESUME & COVER LETTER TO: Jeff.G@mountaintapbrewery.com.