



Mountain Tap Brewery Assistant Manager

Mountain Tap Brewery is currently accepting applications for a full time salary Assistant Manager position beginning spring of 2020.

Job Requirements:

- Exceptional attention to detail.
- Ability to effectively work both autonomously and with a team.
- Strong and professional written and verbal communication skills.
- Efficient time management skills.
- Experience with catering and food and beverage management.
- Ability to organize and execute multiple events per week.
- Sales experience a plus.
- Ability to work holidays, evenings and weekends as necessary.
- Ability to “manage the moment.”
- Understanding of general administrative and financial control duties.
- Able to lift at least 50 pounds.

Responsibilities:

FOH Management

- Manage day to day FOH operations.
- Learn, understand, adhere to, and communicate the company culture.
- Be primary liaison with POS system provider and gain comprehensive knowledge of POS system.
- Learn, practice, and teach beer terminology and the brewing process.
- Focus daily on the guest experience.
- Lead FOH team with positive and upbeat attitude.
- Perform opening and closing duties including daily cash reconciliation.
- Foster excellent customer relations.
- Hire and train staff with direction from GM.
- Supervise staff and assist with performance evaluations.
- Manage staff schedule.

Mountain Tap Mobile

- Oversee soliciting, booking, planning and operations of Mountain Tap Mobile events.
- Manage lifecycle of all events – from first inquiry to post event follow up.
- Schedule proper staffing levels for all events.
- Work hands’-on at events as necessary and able.

On-Site Private Events

- Book, plan and oversee operation of on-premise private events, from inquiry to post-event follow up.

Compensation:

- Salary DOE.
- Commission on catering private event sales.
- Complimentary shift meal and shift beer (for legal drinking age employees).
- Food, beer, merchandise discounts and other employee benefits.
- PTO accrual.
- House account.
- Mountain Tap Brewery uniform.
- Opportunity to participate in company-sponsored health insurance plan.
- Opportunity to participate in company SIMPLE IRA once eligible.
- IKON ski pass.

SEND RESUME & COVER LETTER TO: Jeff.G@mountaintapbrewery.com.